



Member User Guide

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INTRODUCTION



Welcome

The Member User Guide will help you through your eLearning experience with SLISA.

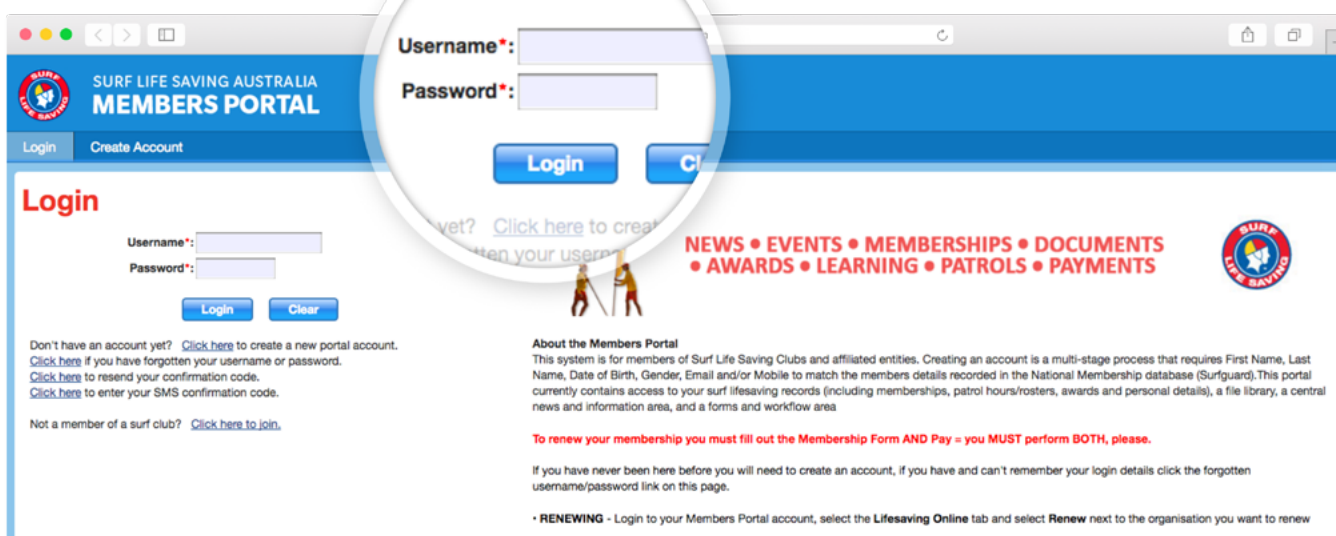
MEMBER JOURNEY

Members Portal

Members can only access SLSA eLearning if they are an active member of an SLSA organisation and their details have been entered in the National Membership Database (SurfGuard).

1. Login to the SLS Members Portal using your username and password.

Log in to your Account



SURF LIFE SAVING AUSTRALIA MEMBERS PORTAL

Login Create Account

Login

Username*:

Password*:

Login

Don't have an account yet? [Click here to create a new portal account.](#)
[Click here](#) if you have forgotten your username or password.
[Click here](#) to resend your confirmation code.
[Click here](#) to enter your SMS confirmation code.

Not a member of a surf club? [Click here to join.](#)

**NEWS • EVENTS • MEMBERSHIPS • DOCUMENTS
• AWARDS • LEARNING • PATROLS • PAYMENTS**

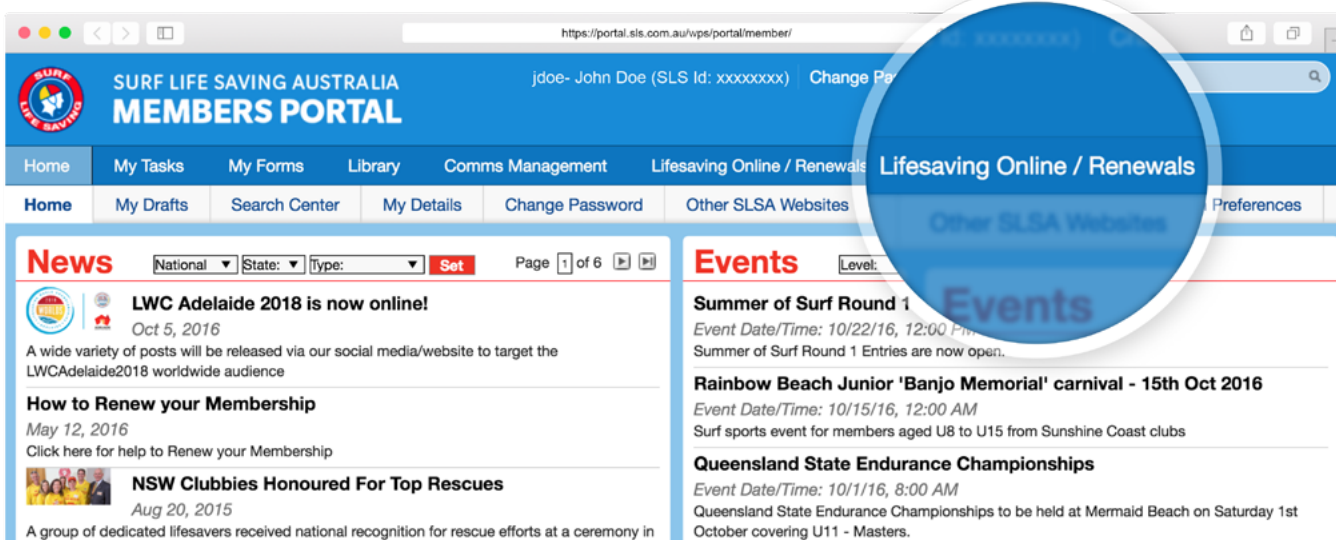
About the Members Portal
 This system is for members of Surf Life Saving Clubs and affiliated entities. Creating an account is a multi-stage process that requires First Name, Last Name, Date of Birth, Gender, Email and/or Mobile to match the members details recorded in the National Membership database (SurfGuard). This portal currently contains access to your surf lifesaving records (including memberships, patrol hours/rosters, awards and personal details), a file library, a central news and information area, and a forms and workflow area.

To renew your membership you must fill out the Membership Form AND Pay = you MUST perform BOTH, please.

If you have never been here before you will need to create an account, if you have and can't remember your login details click the forgotten username/password link on this page.

• **RENEWING** - Login to your Members Portal account, select the **Lifesaving Online** tab and select **Renew** next to the organisation you want to renew

2. Click on "Lifesaving Online/Renewals".



SURF LIFE SAVING AUSTRALIA MEMBERS PORTAL

jdoo- John Doe (SLS Id: xxxxxxxx) Change Password

Home My Tasks My Forms Library Comms Management Lifesaving Online / Renewals **Lifesaving Online / Renewals**

Home My Drafts Search Center My Details Change Password Other SLSA Websites Preferences

News National State: Type: Set Page 1 of 6

LWC Adelaide 2018 is now online!
 Oct 5, 2016
 A wide variety of posts will be released via our social media/website to target the LWCAdelaide2018 worldwide audience

How to Renew your Membership
 May 12, 2016
 Click here for help to Renew your Membership

NSW Clubbies Honoured For Top Rescues
 Aug 20, 2015
 A group of dedicated lifesavers received national recognition for rescue efforts at a ceremony in

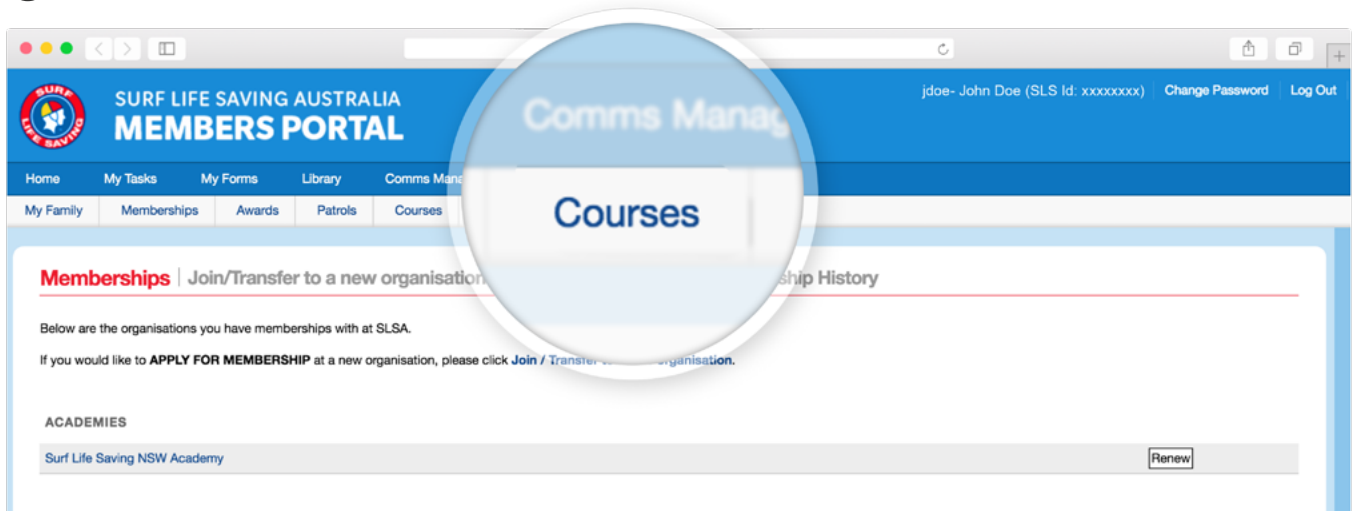
Events Level:

Summer of Surf Round 1
 Event Date/Time: 10/22/16, 12:00 PM
 Summer of Surf Round 1 Entries are now open.

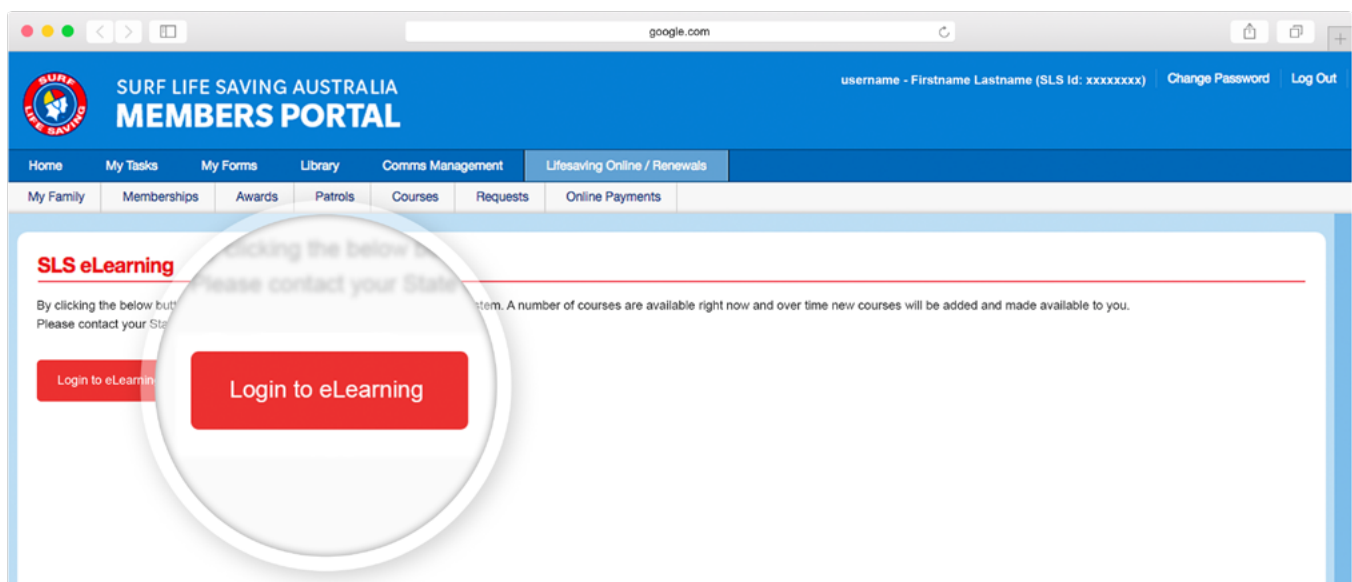
Rainbow Beach Junior 'Banjo Memorial' carnival - 15th Oct 2016
 Event Date/Time: 10/15/16, 12:00 AM
 Surf sports event for members aged U8 to U15 from Sunshine Coast clubs

Queensland State Endurance Championships
 Event Date/Time: 10/1/16, 8:00 AM
 Queensland State Endurance Championships to be held at Mermaid Beach on Saturday 1st October covering U11 - Masters.

3. Click on "Courses".



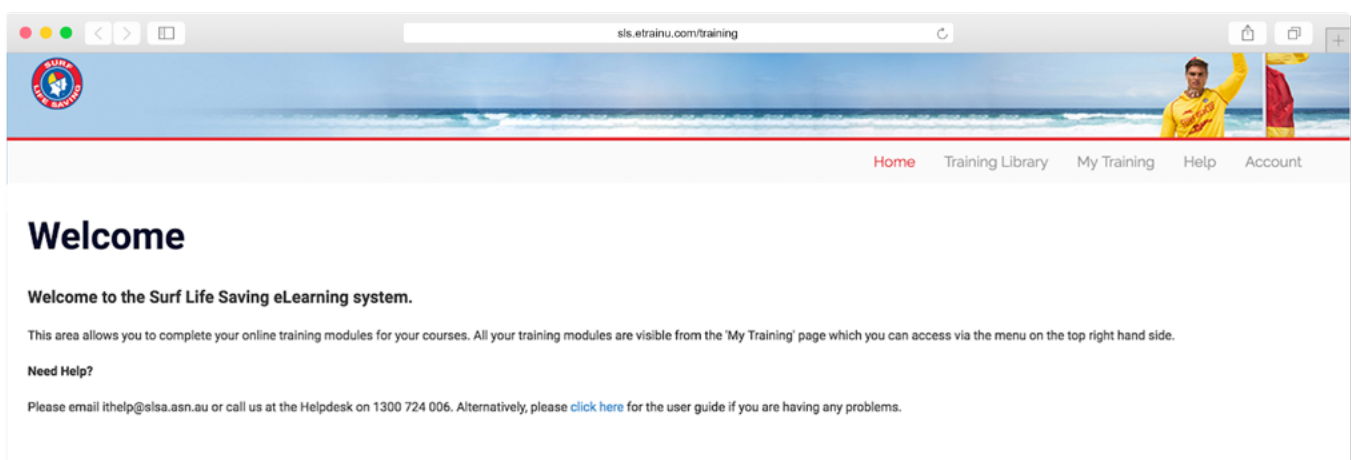
4. Click on "Login to eLearning".



INSIDE ETRAINU

Welcome to etrainu

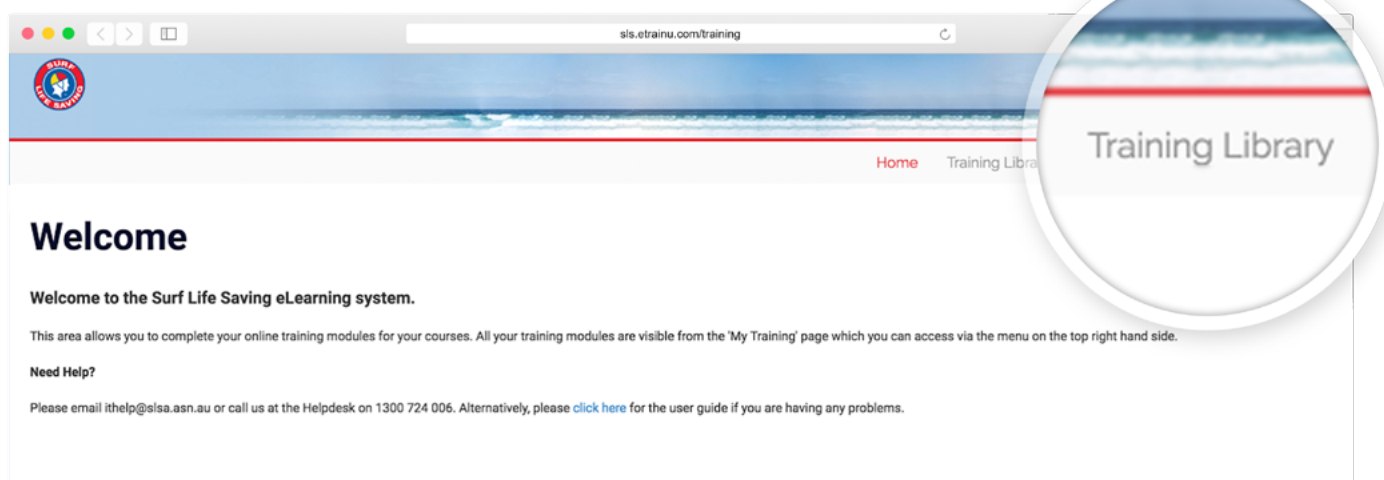
To navigation around etrainu, use the headings in the grey menu bar.



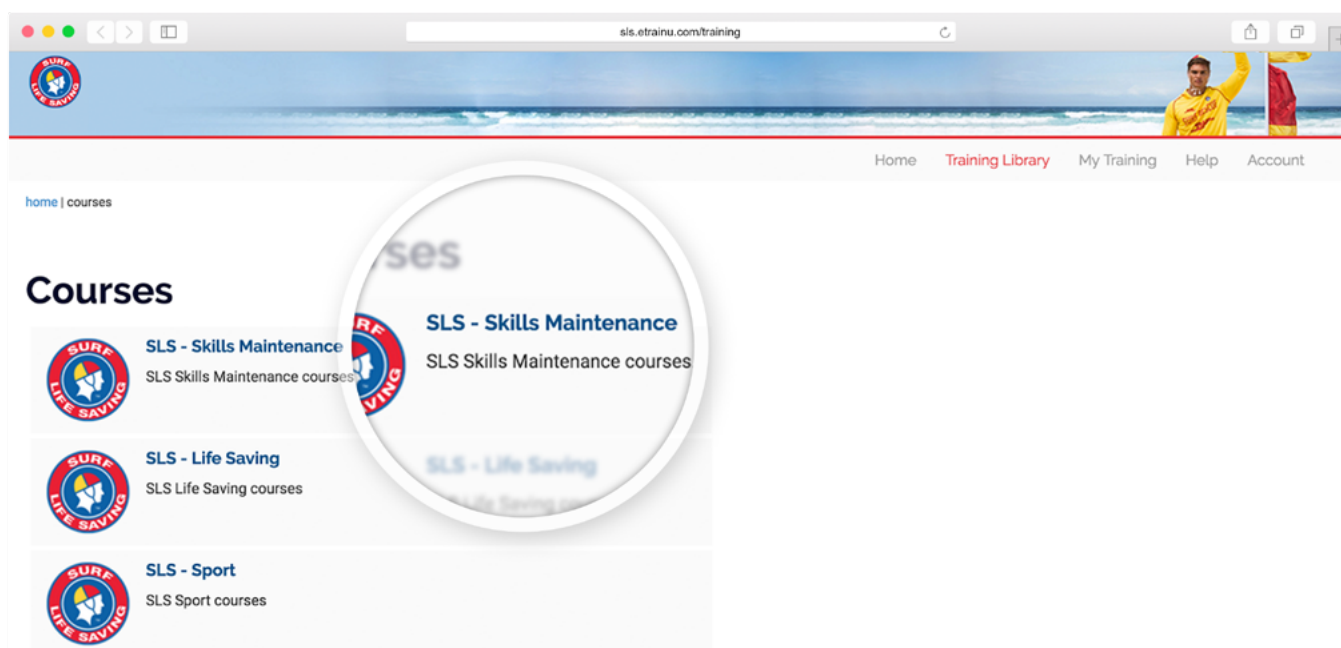
TRAINING LIBRARY

Accessing new courses.

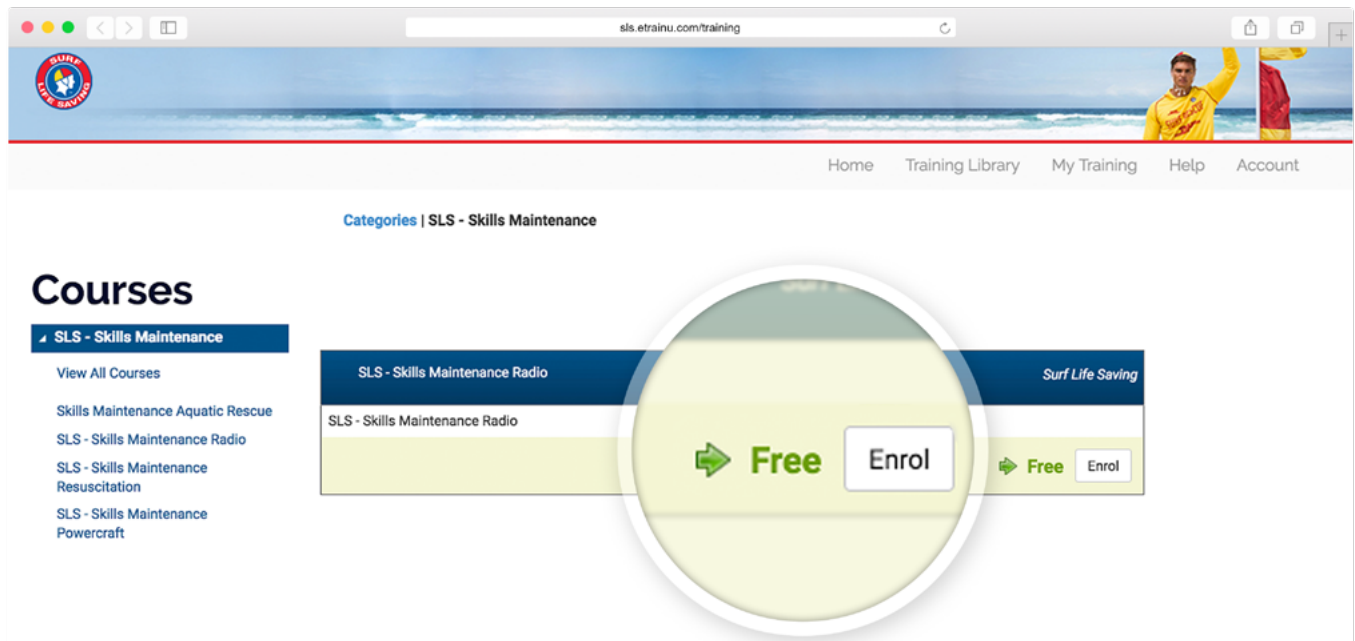
1. Click on the **“Training Library”** tab located in the menu bar at the top of your screen to allocate your training.



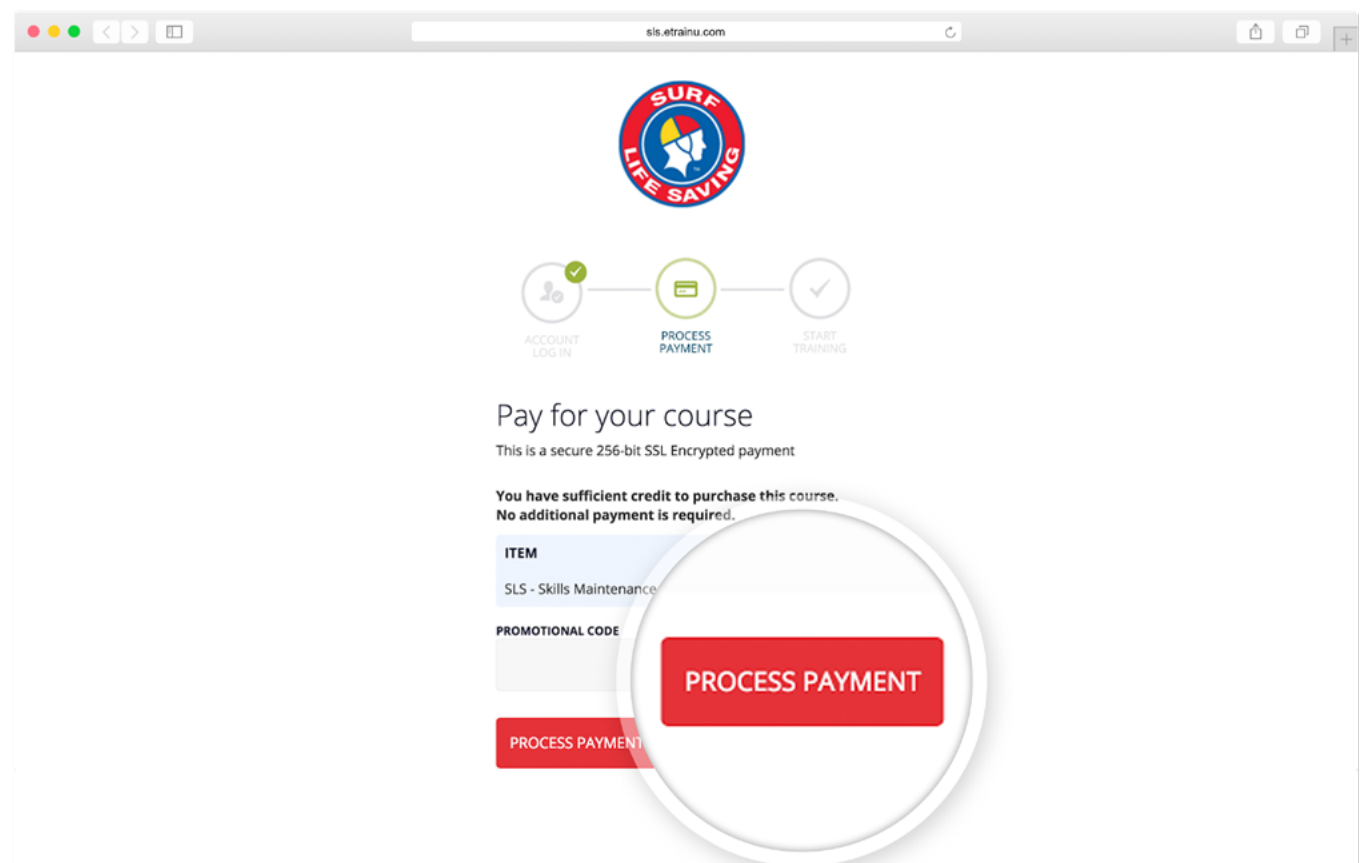
2. Select your course from the course category.



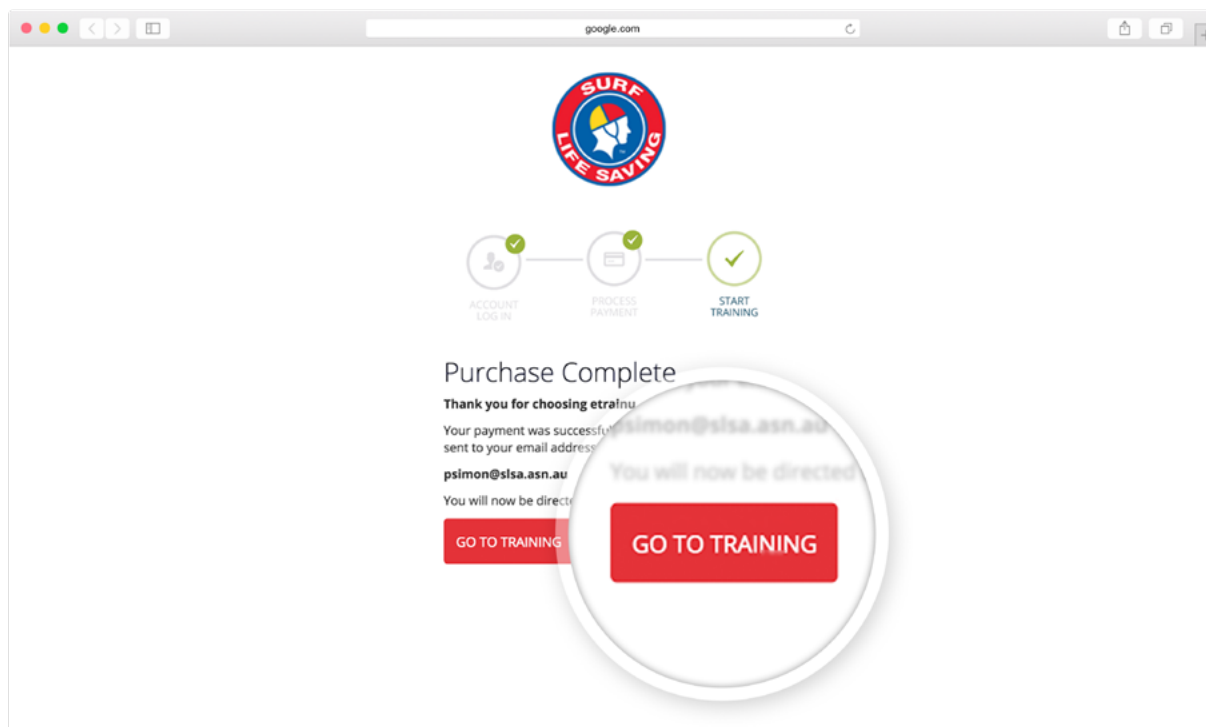
3. Click on “**Enrol**” for the course you wish to complete.



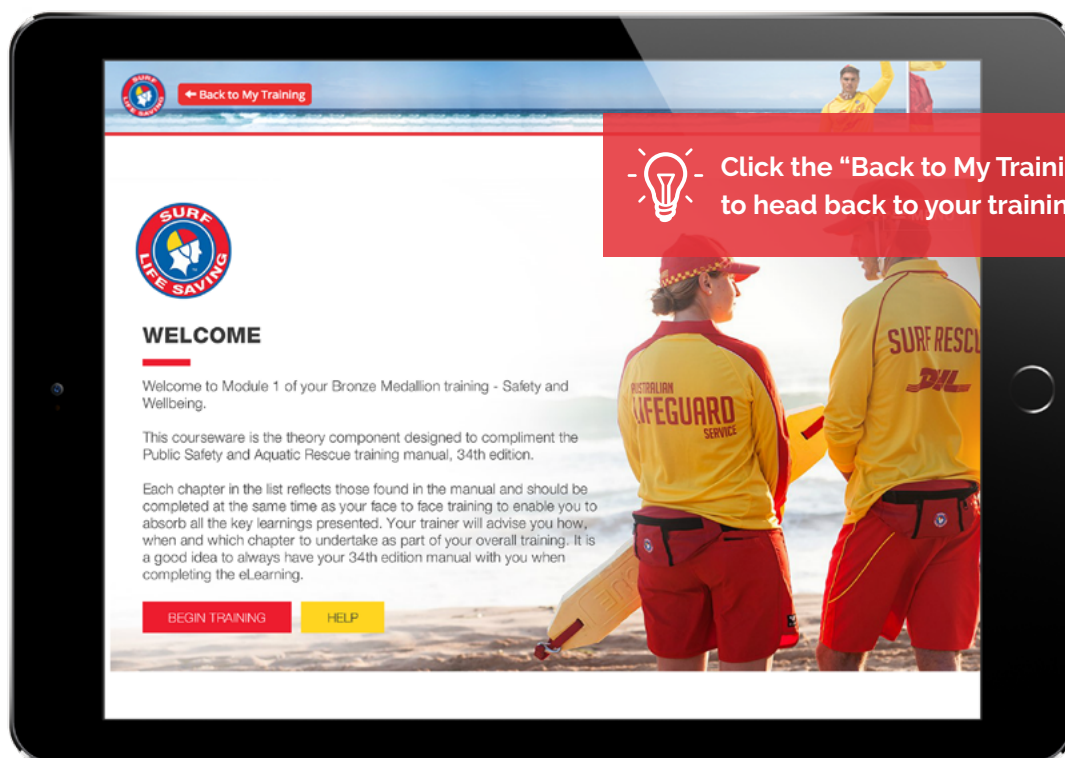
4. Click on “**Process Payment**”. Not all courses have a fee attached, however you will still need to go through this stage to proceed.



5. Click “Go To Training”



6. Complete your training.

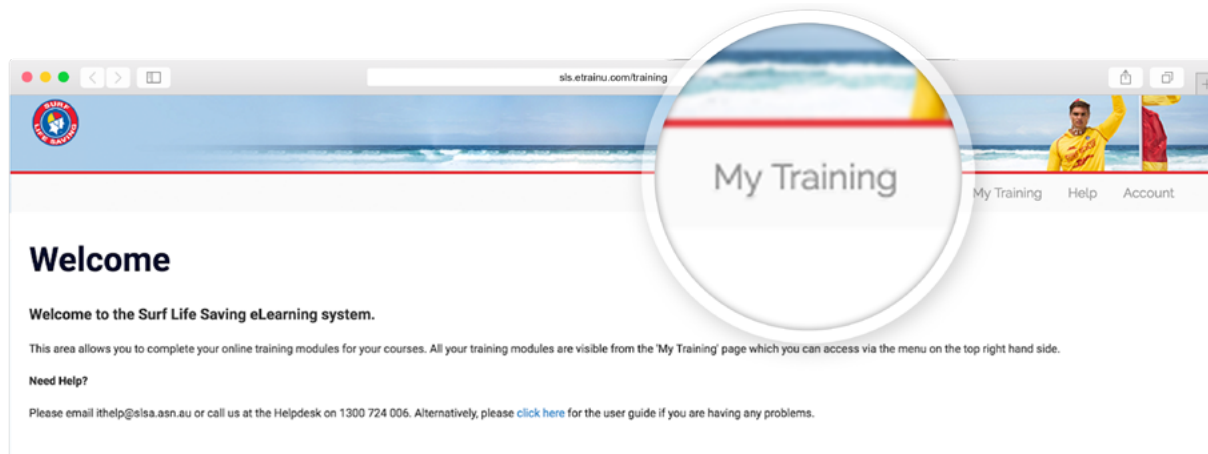


Some courses allow you to exit the module and resume training from the same point when you return. This will only work when using the same computer or device.

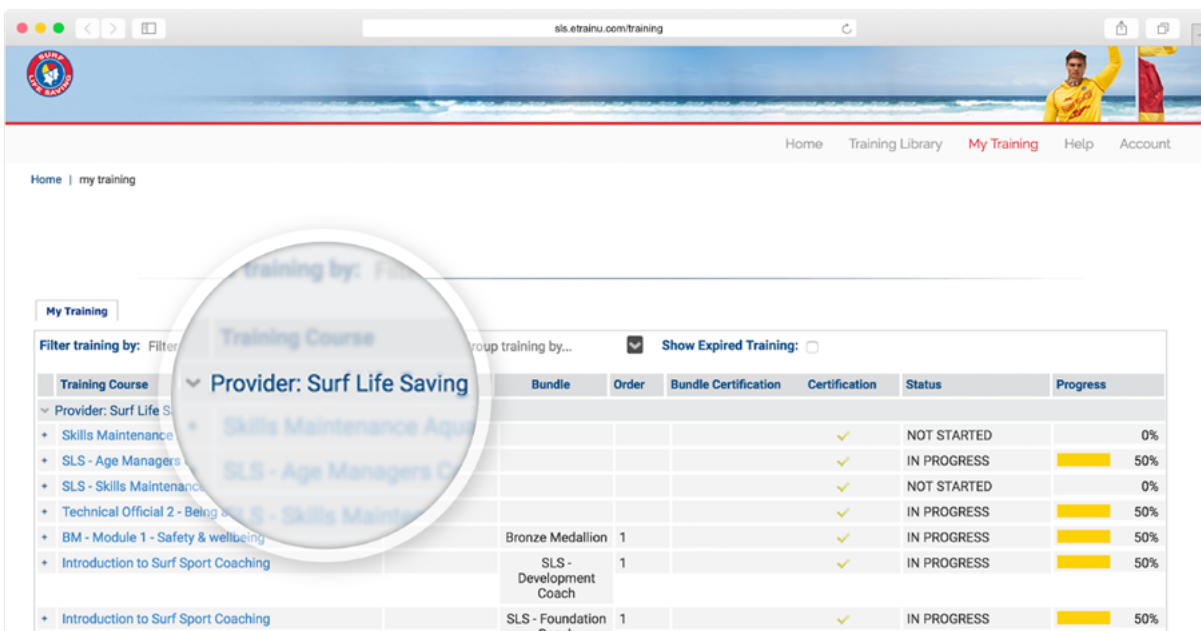
MY TRAINING

Accessing your existing courses

1. Click on the “My Training” to access your existing training.



2. Click “Provider: Surf Life Saving”



3. Select the course you wish to complete.

The screenshot shows the 'My Training' page on the SLS eTrainU website. The page has a header with the SLS logo and navigation links: Home, Training Library, My Training, Help, and Account. Below the header, there's a 'My Training' tab and a 'Filter training by...' dropdown. A table lists training courses with columns for Training Course, Bundle, Order, Bundle Certification, Certification, Status, and Progress. A circular callout highlights the course 'Module 1 - Safety & wellbeing'.

Training Course	Bundle	Order	Bundle Certification	Certification	Status	Progress
Provider: Surf Life Saving						
Skills Maintenance Aquatic Rescue				✓	NOT STARTED	0%
SLS - Age Managers Course				✓	IN PROGRESS	50%
SLS - Skills Maintenance Radio				✓	NOT STARTED	0%
Technical Official 2 - Being a Technical Official				✓	IN PROGRESS	50%
BM - Module 1 - Safety & wellbeing	Medallion	1		✓	IN PROGRESS	50%
Introduction to Surf Sport Coaching	SLS - Development Coach	1		✓	IN PROGRESS	50%
Introduction to Surf Sport Coaching	SLS - Foundation Coach	1		✓	IN PROGRESS	50%

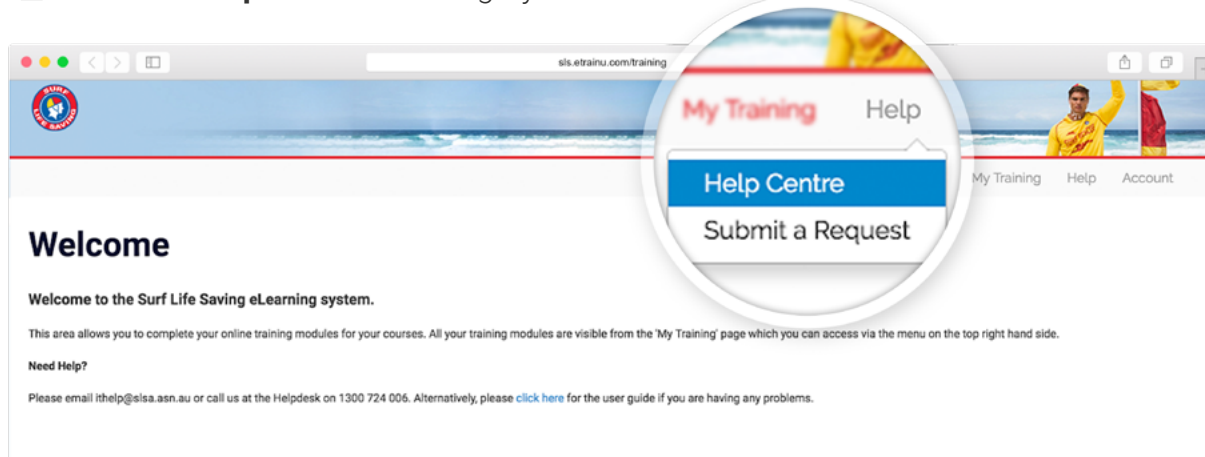
4. Access/resume your training.

The screenshot shows a tablet displaying the SLS eTrainU welcome page for Module 1. The page features the SLS logo, a 'Back to My Training' button, and a 'WELCOME' section. The text welcomes the user to Module 1 of their Bronze Medallion training - Safety and Wellbeing. It states that the courseware is the theory component designed to complement the Public Safety and Aquatic Rescue training manual, 34th edition. It also mentions that each chapter in the list reflects those found in the manual and should be completed at the same time as your face to face training to enable you to absorb all the key learnings presented. At the bottom, there are 'BEGIN TRAINING' and 'HELP' buttons.

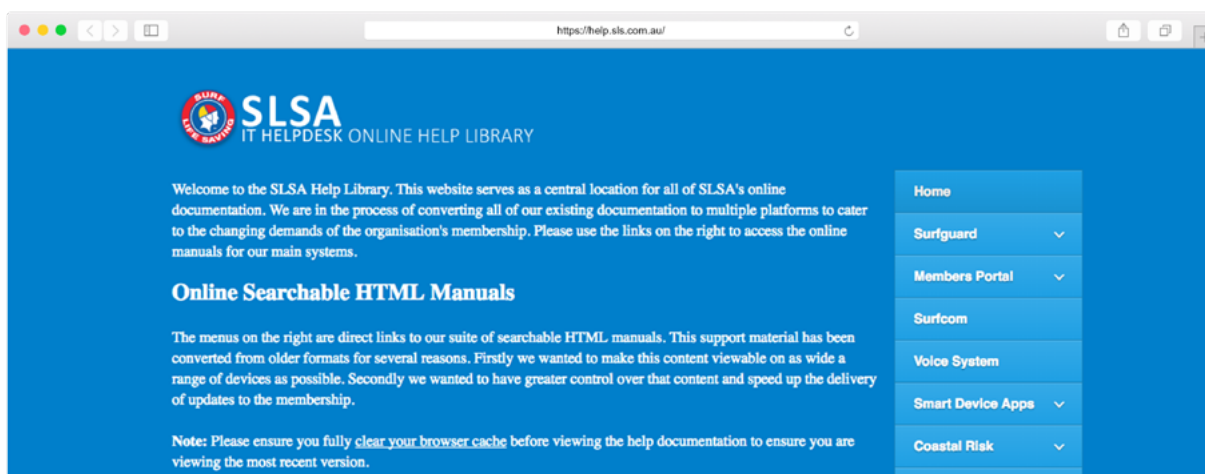
HELP ENQUIRIES

Need help?

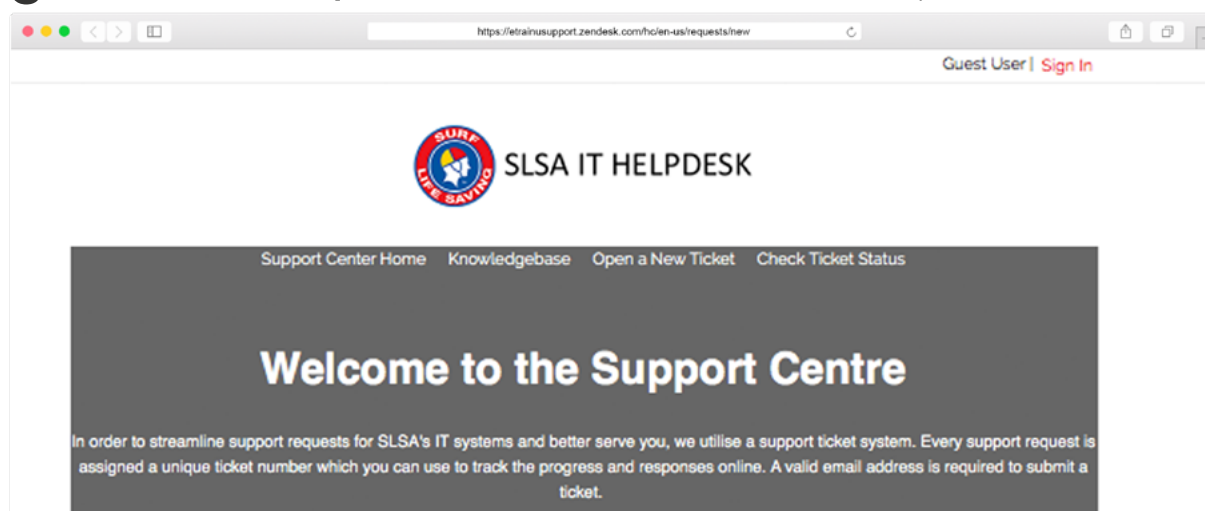
1. Click on “Help” located in the grey menu bar.



2. Click “Help Centre” to access the SLSA IT Help Library

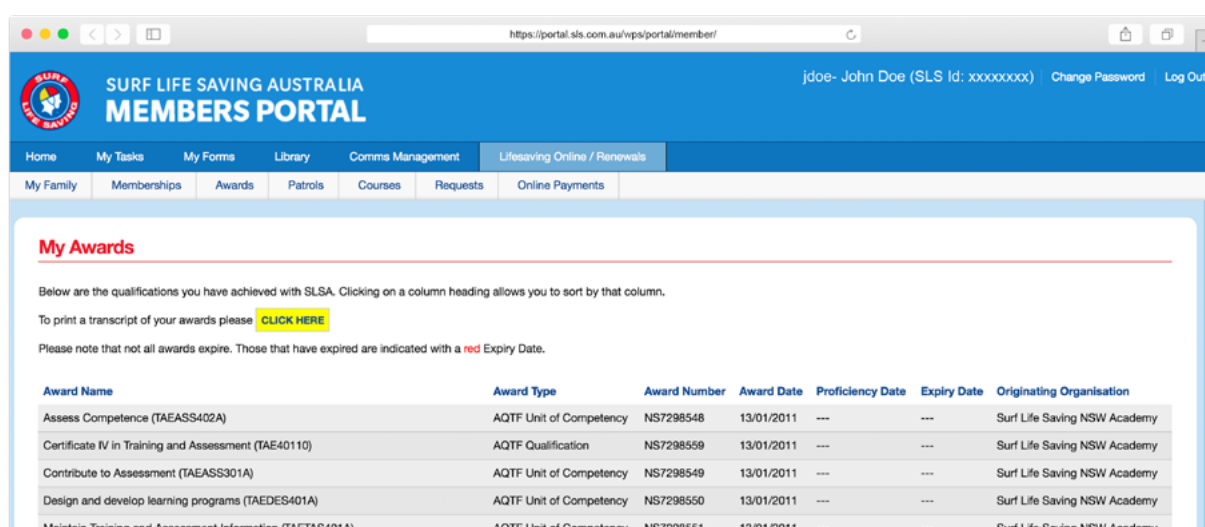


3. Click “Submit a Request” to submit a ticket to the SLSA IT helpdesk.



SURFGUARD RECORDS

1. etrainu will update the award details back to your profile in the Member Portal. To review your Awards goto the Member Portal > Lifesaving Online / Renewals > Awards



SURF LIFE SAVING AUSTRALIA MEMBERS PORTAL

jdoo- John Doe (SLS Id: xxxxxxxx) | [Change Password](#) | [Log Out](#)

Home | My Tasks | My Forms | Library | Comms Management | Lifesaving Online / Renewals

My Family | Memberships | Awards | Patrols | Courses | Requests | Online Payments

My Awards

Below are the qualifications you have achieved with SLSA. Clicking on a column heading allows you to sort by that column.

To print a transcript of your awards please [CLICK HERE](#)

Please note that not all awards expire. Those that have expired are indicated with a **red** Expiry Date.

Award Name	Award Type	Award Number	Award Date	Proficiency Date	Expiry Date	Originating Organisation
Assess Competence (TAEASS402A)	AQTF Unit of Competency	NS7298548	13/01/2011	---	---	Surf Life Saving NSW Academy
Certificate IV in Training and Assessment (TAE40110)	AQTF Qualification	NS7298559	13/01/2011	---	---	Surf Life Saving NSW Academy
Contribute to Assessment (TAEASS301A)	AQTF Unit of Competency	NS7298549	13/01/2011	---	---	Surf Life Saving NSW Academy
Design and develop learning programs (TAEDES401A)	AQTF Unit of Competency	NS7298550	13/01/2011	---	---	Surf Life Saving NSW Academy
Maintain Training and Assessment Information (TAETAS401A)	AQTF Unit of Competency	NS7298551	13/01/2011	---	---	Surf Life Saving NSW Academy



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